



**To: Members of Waterford, Simcoe and Port Dover Minor Hockey Associations**

**From:** Mrs. Shelley Miles, President – Waterford & District Minor Hockey Association  
 Mr. Shawn McMillan, President – Port Dover Minor Hockey Association  
 Mr. Martin Jefferson, President – Simcoe & District Minor Hockey Association

**Dear Waterford, Simcoe, and Port Dover Minor Hockey Members,**

We committed to keeping you informed of our discussions and progress towards the creation of a jointly operated Representative Hockey Program between Waterford, Simcoe and Port Dover.

For those that have visited and commented on the **@NorfolkMinorHockey** facebook page – thank you. Information sharing and feedback is essential to advancing this proposal.

Since the launch of our first communication we’ve been busy putting together a Draft Memorandum of Agreement (MOA) which encapsulates the finer details of how a jointly operated Representative Hockey Program would operate. Such details include the governance structure, operating and financial issues, harmonization opportunities, termination rules/rights, etc. We are happy to report that the negotiating committee has finalized the Draft MOA and presented it to the Executive Members of Waterford, Simcoe and Port Dover Minor Hockey on September 18.

It is important for everyone to understand the steps taken to this point and what steps are remaining. The roadmap and details below provide you background, status and what remains to be done.

**REP PARTNERSHIP PROPOSAL ROADMAP**

<b>JUNE</b>	<b>BOARDS AGREE TO MEET AND DISCUSS</b>	<b>STEP 1</b>	
<b>JULY / AUGUST</b>	<b>PARTNERSHIP AGREEMENT UNDER DEVELOPMENT</b> (Information Sharing with Membership – email/website)	<b>STEP 2</b>	
<b>SEPTEMBER</b>			
	<b>MEMORANDUM OF AGREEMENT</b> (Approval by Local Boards required)	<b>STEP 3</b>	
<b>OCTOBER</b>	<b>MEMBERSHIP INFORMATION MEETING(S)</b>	<b>STEP 4</b>	<b>PENDING</b>
<b>NOVEMBER</b>	<b>MEMBERSHIP VOTE</b> (Membership vote 2/3 support required)	<b>STEP 5</b>	<b>PENDING</b>
	<b>SUBMISSION TO OMHA BOARD FOR APPROVAL</b>	<b>STEP 6</b>	<b>PENDING</b>



**STEP 1: DECIDE** - Executive members of each Board (Waterford, Simcoe, Port Dover, Langton, Delhi) met to discuss the earlier (2018) REP Partnership proposal, reflect on what transpired last season, and consider whether or not there was continued interest in pursuing the REP Partnership proposal again in 2019. Waterford, Simcoe, and Port Dover agreed to move forward with discussions and the development of a REP Partnership proposal that would be modified based on the information feedback from last season. A REP Partnership working group was put together and work commenced.

**STEP 2: DEVELOP** - The REP Partnership working group collaborated extensively and met on several occasions through late June, July and August. This work culminated in a Draft REP Partnership MOA that was presented to Waterford, Simcoe and Port Dover's Minor Hockey Executive groups for their review and comment.

**STEP 3: ENDORSE** - The Local Executive Boards of Waterford, Simcoe and Port Dover are now REQUIRED to determine if the Draft MOA is acceptable and recommended for presentation to their membership. To complete this step, each Executive Board (the board only) must hold a vote. If each Executive Board votes in favour of the Draft REP Partnership MOA, we can move forward to STEP 4.

**NOTE:** *The Executive Board vote does not bring the Partnership into force. Membership votes and OMHA approval must still be obtained. The Executive votes are to endorse the Draft Rep Partnership MOA and to bring it forward for a membership vote.*

**Executive Board Meetings were held on:**

**Port Dover** – September 25, 2019 – **Endorsed**

**Simcoe** – September 30, 2019 – **Endorsed**

**Waterford** – October 9, 2019 - **Endorsed**

*With all three (3) Boards endorsing the Draft MOA, we are now set to proceed to STEP 4.*

**STEP 4: SHARE and INFORM** – The REP Partnership Working Group would proceed to host a series of “Information Sessions” for members to attend, be informed, ask questions and receive answers (where answers can be provided). Dates will be posted shortly following the conclusion of STEP 3.

**STEP 5: VOTE** – At this step, all members should have sufficient information to make an informed vote. Each Local Association will hold a vote night with OMHA representatives in attendance. To achieve an approval of the REP Partnership Agreement, two-thirds (2/3) of the cast votes must be in favour of the proposal. This requirement is the same for each participating centre; Waterford, Simcoe, Port Dover.



**STEP 6: OMHA APPROVAL** – Following approval of the REP Partnership Agreement by the Local Memberships, the OMHA Board will be required to meet and provide final approval of the Agreement. Should we reach this point successfully, the Local Boards will then be required to update their respective Bylaws, approve the appointment of the Norfolk Board members, and approve a new Bylaw for the new Norfolk Minor Hockey Association which we be based on the principles set out in then approved REP Partnership Memorandum of Agreement.

We will be post the status of Step 3 on the website of each Local Associations website and on **@NorfolkMinorHockey** once all Executive Boards have completed their vote. This decision will inform us on whether or not we proceed to STEP 4. Should we proceed to step 4, dates and times for “Information Sessions” will be posted on your local association’s website as well as on the **@NorfolkMinorHockey** facebook page.

Sincerely,

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Mrs. Shelley Miles  
President,  
Waterford & District Minor  
Hockey Association

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Mr. Martin Jefferson  
President,  
Simcoe & District Minor  
Hockey Association

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Mr. Shawn McMillan  
President,  
Port Dover & District Minor  
Hockey Association

**“Our intent is to collaborate, develop and present an opportunity to improve hockey in each of our centers and for every child that chooses to step on the ice, to learn and play hockey. It needs to be positive and meaningful for every child at every level – and that is our goal.”**